

# **Required Training for new MCCMH Administrative or Directly-Operated Programs Staff and Interns Only**

**Return to the website to view each training's flyer for times, dates and CE/CDTS information**

<b>Title</b>	<b>Description</b>
<b>Co-Occuring Disorders Training for Clinical Staff</b>	The Co-Occurring Disorders training will be comprised of two Relias Learning modules, which are online. The required modules are: SBIRT and Advanced Co-Occurring disorders training.
<b>New Employee Orientation-Orientation through Macomb County HR does not satisfy this requirement.</b>	For MCCMH direct-operated program staff & ABO (formerly Omega) employees only, must be completed within 60 days of hire.
<b>Person-Centered Planning</b>	Face-to-face training within 90 days of hire for all providers involved in managing, planning, & delivering support or treatment services (ie, therapists, CSM's, RN's). To be completed every 2 years.
<b>Nonviolent Crisis Intervention-for all staff (includes front desk personnel).</b>	<u>Initial</u> : within 90 days of hire for direct MCCMH staff and ABO employees <b>ONLY</b> . <u>Refresher</u> : every 2 years.
<b>Limited English Proficiency (LEP)</b>	<u>Initial</u> : Online training within 30 days of hire for all staff (directly-operated program & contract agency provider staff) including clerical & administrative support <u>Refresher</u> : every 2 years
<b>Basics for Culturally Competent Providers</b>	<u>Initial</u> : Online training within 30 days of hire for all staff (direct operated program & contract agency provider staff) including clerical & administrative support <u>Refresher</u> : every 2 years

**First Aid & CPR**

This training is only available to direct county or ABO staff working directly for a MCCMH Department or Division.

**Emergency Preparedness Training**

Initial: must complete before any consumer contact for all staff (direct-operated & contract agency providers) and clerical & admin support.

Refresher: every 2 years.

**This training is only for MCCMH Direct and Contract Staff.**

**Recipient Rights**

Face-to-face training within 30 days of hire Scroll down for Refresher information and July through December dates! **Must provide date of hire at sign-in.**

**Corporate Compliance/HIPAA-this is a face-to-face training & online training does not fulfill this requirement**

Initial: Face-to-face within 30 days of hire.

Refresher: Online refresher training 1 year from initial training & every year. **This training is only for staff members of MCCMH Administration or Directly operated programs.**

**Grievance & Appeals**

Initial online training: within 90 days of hire

Refresher: online every 2 years